

**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN**  
**Fiscal Year 2023-24**

Title and Description	Key Milestones	Date (per milestone)	Completed Date/Notes
<b>Ongoing Work Items</b>			
A. <b>Review, prioritize, and recommend bicycle and pedestrian projects for the annual TDA Article 3 funding application cycle.</b>	Preliminary review of potential projects  VTA call for projects	March 2024  Spring 2024	
B. <b>Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).</b>	As required/requested  Active Transportation Plan  Local Road Safety Plan  Transportation Demand Management Ordinance	As required/requested  Fall 2023 and Spring 2024 August 2023  Winter 2023	October 25, 2023    October 25, 2023
C. <b>Review the City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and recommend improvements.</b>	Ongoing  AB 43 Implementation	Ongoing  TBD	October 25, 2023
D. <b>Make recommendations on capital improvements to bicycle/pedestrian facilities.</b>	Annual Capital Improvement Program (CIP) development and approval process	March 2024	
E. <b>Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments.</b>	As directed by the City Council	As directed	

Title and Description	Key Milestones	Date (per milestone)	Completed Date/Notes
<p>F. <b>Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and people with disabilities.</b></p>	<p>Regular review of current active transportation projects</p> <p>Grant/Sleeper and other crossings</p> <p>Castro and El Camino Real Protected Intersection Project</p> <p>El Camino Real and Escuela/El Monte Intersection Project</p> <p>Middlefield and Moffett Bikeway Projects, Shoreline/101 Bridge</p> <p>Steven’s Creek Trail Extension</p>	<p>Ongoing</p> <p>Fall 2023</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Fall 2024</p>	<p>September 27, 2023</p>
<p>G. <b>Promote bicycle and pedestrian safety via the City website and programs.</b></p>	<p>Ongoing</p>	<p>Ongoing</p>	
<p>H. <b>Coordinate with City departments and advisory bodies, other jurisdictions within Santa Clara County, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.</b></p>	<p>City representative attend monthly VTA BPAC meetings.</p> <p>Participate in Association of Pedestrian and Bicycle Professionals webinars offered through the VTA</p> <p>Explore conducting a joint meeting with one other city BPAC (e.g., Los Altos, Palo Alto, Sunnyvale)</p> <p>Pursue coordination activities as opportunities are identified</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Winter 2024</p> <p>Ongoing</p>	<p>Monthly</p> <p>Monthly</p>

Title and Description	Key Milestones	Date (per milestone)	Completed Date/Notes
I. <b>Active Transportation Plan performance measures, trends, and targets to assess progress in improving the City’s pedestrian and bicycle environment.</b>	Receive/review Police data on pedestrian/vehicle, bicycle/vehicle, and pedestrian/bicycle collisions and near misses.	Quarterly	
J. <b>Monitor performance measures, trends, and targets to assess progress in improving the number of students walking or bicycling to school.</b>	Implement a SRTS program with schools	Fall 2023	Underway
K. <b>Promote and participate in events to encourage bicycling and walking (subject to BPAC members’ availability).</b>	2023-24 CNC Springer/Cuesta/Phyllis Neighborhood Area – 545 Hans Ave.  2023-24 CNC Regular Neighborhood Meeting – 500 Castro St.  Farmers’ Market  Bike MV Bike Rides  Earth Day  SVBC 2023 Bike Summit  Bike to Wherever Days  <b>Monster Bash</b>	October 5, 2023  December 7, 2023  Ongoing  Monthly  April 2024  August 2023  May 2024  <b>October 28, 2023</b>	October 5, 2023          September 23, 2023 <b>October 28, 2023</b>          August 24, 2023          <b>October 28, 2023</b>
L. <b>Annual Review of Active Transportation Plan</b>	BPAC agenda item	Spring of 2025	
M. <b>Annual Legislative Review and Update</b>	BPAC agenda item	January 2024	<b>November 29, 2023</b>

Title and Description	Key Milestones	Date (per milestone)	Completed Date/Notes
<b>Fiscal Year 2022-23 Work Items</b>			
N. <b>Develop Active Transportation Plan</b>	Input into plan elements	Fall of 2023 and Spring of 2024	October 25, 2023
O. <b>Review plan for adopting and implementing a Vision Zero Policy/Program.</b>	Finalize Local Road Safety Plan	August 2023	
P. <b>Review progress on the Citywide Transportation Demand Management (TDM) Ordinance</b>	Input on ordinance framework	Spring 2024	